



Saint Theres Parish -- 2020 Stewardship Ministries

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LITURGY/LITURGICAL MINISTRIES

Altar Servers --Deborah Klotzman, Chair

If you have received the Sacrament of First Holy Communion, you are eligible to become an Altar Server (A/S). Adults included! Members of this Ministry assist the Mass Celebrant, whether it be Fr. Carlos or a visiting priest. Student or Adult A/S may also be asked to assist with Funeral Masses. Individual and group training is provided, and written instruction sheets are available. Throughout the new member's first rotation, the new A/S is always partnered with a "veteran." Frequency of service depends on the numbers signed-up for each Mass. Service during Christmas and Holy Week/Easter Liturgies is always on a volunteer basis; these celebrations are not included on the schedule.

Contemporary Music Group --Jim Yanosy, Chair

The Contemporary Music Group performs at the 10:30am Sunday Liturgy. This Group's performance year spans from late September through mid-June. Other celebrations where their talents are used include the 10pm Christmas Eve Mass and Spring's Confirmation ceremony (if held at the Parish). Any level of musical ability is welcomed. Instruments range from guitar to brass, string (violin), or wind instruments. Singing in harmony parts (alto, soprano, tenor, bass) is done, but the ability to read music is not critical. All ages are welcome.

Lectors --Deborah Klotzman, Chair

To be a part of the Lector Ministry, you should be comfortable with reading in public and be at least 16 years of age. Lectors are given the Workbook for Lectors at the beginning of each liturgical year (1st Sunday of Advent), in order to review the readings and accompanying material prior to your assigned Mass. In the Workbook are pronunciations, hints on what words should be emphasized, and how to use your voice to bring the Word's meaning to our Parish community. As a Lector, you are the proclaimer of God's Word. Remember, the Lector Ministry is where you need to be open to becoming Stewards of God's Word. It's an awesome responsibility!

Liturgical Team --Lori Major Heller, Chair

This Ministry Team is responsible for the care and monitoring of all items in the Sanctuary. This includes maintaining the Sanctuary Candle (changed every 14 days) as well as Altar and Tabernacle candles, monitoring host supplies, and changing linens on the Altar and Credence table in accordance with the various liturgical seasons. This Team also is responsible for replacing the pew's missals each year prior to the first Sunday of Advent (historically Thanksgiving weekend). Old missals are transferred to the Parish's recycling dumpster or taken to the Town's Transfer Station. Communication with the Parish Manager is key in order to maintain sufficient supply levels of candles and hosts, in addition to ensuring the suitable condition of all Altar linens. Making arrangements/scheduling the bi-annual *Sacrament of the Sick* Mass also falls under this Ministry.

Parish Greeters --Diane Boutin, Chair

The Parish Greeter is responsible for welcoming everyone to our Parish liturgies. The Greeter should be able to show visitors the location in the Church of the lavatories, Children's Chapel, and/or handicap seating. They also might act as a tour guide (after Mass) for those visiting the Parish Center for the first time, to including the Chapel, Great Hall, Library, and Parish Offices. Greeters should bestow upon people – whether coming into or leaving the Church – a smile and kind word. They offer those parishioners/visitors, leaving the Church from the side entrances, copies of our weekly Parish bulletin, issues of the *Rose & Candle Magazine*, or any other hand-outs available from the front vestibule's Hospitality table. Families with small children need not stay after Mass, as our Eucharistic Ministers can fill in, if necessary. Complete instructions/guidelines will be provided prior to serving. All are welcome with the only requirements being a willingness to make others feel welcome and being able to be at Church 15 minutes before Mass, and to stay 15 minutes after.

... continued on Page 2



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... Liturgy/Liturgical Ministries ... continued from previous

Ushers --Pastor/ Deborah Klotzman, Chair

The main role of an Usher is to assist parishioners and visitors in finding seats for Mass (especially Easter and Christmas liturgies), in addition to ensuring there are three (3) members of the community to bring the Gifts of Water, Wine and the Book of Intentions to the Altar during the Offertory. Those offering that Mass's Intention may request to bring up the Gifts (see Lead Usher prior to the beginning of Mass). Ushers also carry out the Offertory (basket) collection; Lead Ushers collect all funds in secure envelopes and deliver this to the Sacristy when filled. Distribution/delivery of the weekly bulletins to the magazine racks before the end of Mass (usually during Communion) and ensuring the distribution at each door is adequate, is also part of the Ministry. Women as well as men are welcomed to be part of this Ministry.

2020 Lead Ushers are: 5pm- Richard Darcy; 8:15am- Michael Mottola; 10:30am- Peter Jalbert

PARISH MINISTRIES & OUTREACH

PLEASE NOTE: Parish Ministry Teams utilizing the Parish Center Great Hall are responsible for the set-up of any tables, chairs, and/or other items necessary for their event prior to use of the room. Teams are also responsible for returning tables and chairs to their racks once their event is over, sweeping the floor, *immediately wiping up any liquid spills*, and leaving the Hall clean. Ministry Team members are also responsible for disposal of all trash/recycling in Parish dumpsters, and replacing plastic bags in barrels. Items for recycling should be rinsed out and free from any residual food/condiment prior to disposal.

Collection Counters --Deborah Klotzman, Chair

Collection Counters are the only ministry that has specific Archdiocesan/Parish guidelines that must be followed. They are:

- ❖ must be 21 years of age or older;
- ❖ willing to give your full attention to the task at hand;
- ❖ must be able to use an adding machine with accuracy;
- ❖ must be available on Sunday mornings beginning at 10am until completion of morning counting;
- ❖ must respect fellow parishioner's privacy by not disclosing or discussing contributions;
- ❖ must be comfortable handling/transporting weekly bank deposit to Windsor Federal Savings Bank (Granby center);
- ❖ married spouses or members of the same family are not allowed to serve on the weekend.

If you unable to serve on your assigned day, you must to find a substitute; there are to be no less than three (3) Collection counters each weekend.

Facebook Team --Diane Boutin, Chair

Familiarity with Facebook and its operation is a critical requirement for all Team members. This Team is responsible for posting and monitoring the Parish's Facebook pages. Written and verbal communication skills are important, as well as a willingness to visit the site daily and police comments and/or postings as necessary. Interaction with Parish Staff and Pastor is required, as is a desire to work and communicate with all Team members.

Fellowship Sunday --Rob Wielgoszinski, Chair

The Fellowship Sunday Team is oftentimes the first encounter with Parish hospitality! Team members should be able to communicate and interact with everyone (including their own team!) with a welcome smile and an eagerness to serve. The primary goal of this Ministry is to provide an environment that encourages fellow Parishioners to take the time to get to know each other. To accomplish this, they prepare and serve coffee, juice, donuts and bagels to the Parish community in the Parish Center Great Hall after both Sunday morning Masses. Ministry disciples are "on duty" throughout the morning until approximately 12:30pm. Supplies of cups, sugar, coffee, etc., from Parish stocks are maintained for the duration. Donuts and bagels are purchased either Saturday afternoon or Sunday morning from local vendors. Team Members will need to adhere to Parish and Farmington Valley Health Department guidelines regarding food preparation on Parish premises

... continued on Page 3



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... Parish Ministries & Outreach ... continued from previous

Food Collection/Delivery --Granby: Lenny DeGray, Chair; East Granby: Xan McGivney, Chair

Monthly Food donations for the Granby Food Bank and East Granby's Friend to Friend Food Pantry are collected on the second weekend and last full weekend of each month, respectively. Contributed grocery bags from parishioners are left in the front vestibule of the Church on specified weekends. After Sunday morning's 10:30am Mass, bags are then loaded into Team member(s) cars and delivered to the respective food banks.

Fr. Ronald Yelle Memorial Library --Tony Piotrowicz, Chair

The Fr. Ronald Yelle Memorial Library serves the reading enjoyment and educational needs of Saint Therese Parish; to help and create a deeper spiritual understanding and growth for our Parish community. The Library offers a collection of religious music CDs (including those from summer Vacation Bible School sessions), books, DVDs, all relating to our faith, Christian values, and doctrine. Team members assist in cataloging, labeling, and shelving donated and purchased materials. Guidance or suggestions from Team members will help lead the way to improving the quality of our Parish's Library.

Hospitality Table --Diane Boutin, Chair

If you are interested in sharing with others all that Saint Therese Parish has to offer, this ministry is for you! Ministry disciples, or team members, staff a table in the Church's front vestibule containing information on Saint Therese Parish programs, as well as Parish history and more. Ministry disciples will be responsible for organizing the information, preparing packets and staffing the table each weekend for 15 minutes both before and after each Mass (30 minutes for Easter and Christmas). Scheduling depends on the number of people who join the ministry. Once the schedule is made, Team Members are responsible to report for their assigned Mass time, or to find a replacement if needed.

House of Bread Sandwiches --Tom Malloy, Chair

If you can make a baloney or peanut butter & jelly sandwich, this ministry is definitely one for you! On the first and third Tuesday of every month (all year round) at 9am, this dedicated Ministry Team meets in the Parish Center Kitchen. The Ministry's goal is to make approximately 200 sandwiches for the House of Bread in Hartford's North-end. Sandwiches are made, packed in plastic bags and transported each week by the Team, who adheres to food service guidelines from the Farmington Valley Health Department, and the policies for the Parish Center Kitchen.

Parish Buddies --Diane Boutin, Chair

Parish Buddies are mentors to new members of Saint Therese Parish, or to people who are contemplating joining our Parish community. Buddies invite the new member to join the Buddy (and their family) in attending Mass, introduce them to other members of our Parish family (especially Fr. Carlos) after Mass and invite them to Fellowship Sundays, Buddies also should make the effort to attend other Parish activities and events together. They will be a resource to the new person, answering questions and being "Christ's hands and feet" within our Parish community. Buddies will be matched with similar new members (families with a family with children of the same age, singles with singles, and so on). The only requirement for this ministry is knowledge of Saint Therese Parish, what our Parish can offer, a willingness to help, and the ability to make others feel welcome.

The Rose & Candle Magazine --Deborah Klotzman, Chair

Started as a quarterly, information-filled publication in 2002, the *Rose & Candle Magazine* (R&C) Team helps "spread the word" on Parish activities, religious education, and all kinds of subjects of interest! Many parishioners have written articles for the R&C, and all have been well received. You don't have to be a writer to be a part of the R&C Magazine Team; however, curiosity about issues in and around the Archdiocese of Hartford and our Parish is encouraged! Improved Parish communications and interest is the goal of this quarterly publication. An open mind, the ability to brain-storm to uncover interesting ideas, dedication to meet deadlines, as well as the capability to work independently and/or with the Team are all critical to the success of the R&C. There is no age limit -- we welcome and encourage the young -- and those not so young -- to participate and contribute!

... continued on Page 4



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... Parish Ministries & Outreach ... continued from previous

Prayer Shawl Ministry --Beverly Baird/Joanne Mayornick, Chair

The Prayer Shawl Ministry offers tangible evidence to those for whom we pray. A prayer shawl can be given in times of sadness such as illness or the death of a loved one. It may also be given in times of great joy, such as a wedding, birth, Baptism, graduation, or “just because.” All skill levels are welcome; yarn and instructions for knitted or crocheted prayer shawls are provided. The Prayer Shawl Ministry meets on the second Thursday and Sunday of each month from 10am until noon in the Parish Center’s Lounge (Rm. 7). Members may also craft these gifts at home if this is preferred.

Respect Life --Jo & Liam O’Leary, Chair

The Respect Life Ministry honors all stages of life; from the moment of conception to the last moment of natural death. During Lent, this ministry conducts a “Baby Bottle Drive,” where baby bottles are distributed and used to collect loose change (and/or bills, or even checks) which is then donated to the St. Gerard’s Center for Life in Hartford. Throughout May, the month of our Blessed Mother, the Respect Life Ministry oversees a baby shower for toddlers and babies. Parishioners may donate much needed diapers, linens, and clothing which is donated to St. Gerard’s. In June of every year, a Strawberry Supper fundraiser is jointly hosted with the Knights of Columbus in Saint Therese Parish Center’s Great Hall. Proceeds from this dinner are donated to an area charitable organization. The Respect Life Ministry also joins the international “40 Hours for Life” movement in October with a 12-adoration of the Blessed Sacrament for the preservation of all life. This is held in the Parish Center Chapel.

Shindig Social Group --Emily & Tony Allen, Chair

The Shindig Socials ministry’s goal is to promote “community” at Saint Therese Parish. This Ministry focuses solely on planning and hosting social functions for our Parish community. Past events have included a Parish Picnic, Mardi Gras dinners, annual Coffee House with live entertainment, and the ever popular Paint Night which has been an annual success since its inception. Team members to adhere to the guidelines of the Farmington Valley Health Department if food preparation takes place in the Parish premises, as well as all Parish policies concerning the holding of events and use of the Parish Center Great Hall and Kitchen.

Other groups where participation is welcome here at Saint Therese Parish are listed below. A short description of their mission, as well as the contact person is included.

Retreats: Saint Therese Parish joins with Holy Family Passionist Retreat Center to offer parishioners a place where they can find a quiet and peaceful respite from the daily grind for a few hours, full day, evening, a weekend or even an entire week.

Mens Retreat Recruiter--Mark Hallenbeck (MARKMWEM@GMAIL.COM)

Womens Retreat Recruiter--Diane Boutin (DBPCHURCH@GMAIL.COM)

Ladies Guild: A chance to join other women of the Parish in a social setting. Activities held during the September-May year, range from a holiday craft get-together, pot-luck dinners and card party.

Group Chair: Andrea Palica (ANDREA.PALICA@USI.COM)

Giving Tree: A way for the Saint Therese Parish community to bring the spirit of Christmas cheer to those who might not receive holiday gifts. Group participants are asked to help with the collection of gift requests, create gift tags for our two Giving Trees, and then assist in the gift delivery during the week before Christmas.

Group Chair: Diane Boutin (DBPCHURCH@GMAIL.COM)

Thanksgiving Food Collection: Taking place on the last Sunday prior to Thanksgiving, donated food is brought to the Parish Center Great Hall that morning. It is sorted, boxed, and delivered immediately to Granby Social Services Department where it is then distributed to needy families. Any extra food is distributed to area food banks.

Group Chair: Nancy Canfield (canfield143@cox.net)

Knights of Columbus: A Catholic men’s organization, whose mission is, “... to build a bridge back to faith. There is much good and necessary work to be done in this world, and that is what Knight’s do every day.”

Contact: Mark Hallenbeck (MARKMWEM@GMAIL.COM)